



Saturday, June 16, 2018

Exhibitor and Vendor Space Reservation Form

Business Name: _____
Contact Name: _____
Address: _____
Phone: _____ Fax #: _____
Email: _____
Website: _____
Social Media Tags _____
Vendor Type: Merchandise/Art Food For Profit Exhibitor Non-Profit Exhibitor
Specialty: _____

Please see page two for details on vendor participation costs, requirements and registration deadlines.

2018 Juneteenth Celebration Location

Watkins Regional Park
301 Watkins Park Drive
Upper Marlboro, MD 20774

Registration is required by Tuesday, May 22, 2018
Confirmation of Participation will be provided by Tuesday, May 29, 2018
Payment for Participation required by Tuesday, June 5, 2018

Rain or Shine Event!

Food Vendor Registrations or Inquiries: Email Sheila Taylor at Sheila.Taylor@pgparks.com
Merchandise/Art Vendor Registrations or Inquiries: Email Jovan Rogers at Jovan.Rogers@pgparks.com
Exhibitor Registrations or Inquiries: Email Artura Jackson at Artura.Jackson@pgparks.com

For Office Use Only Date Received: _____ Status: _____ Payment Received: _____



Participation Costs

Registration to May 1, 2018	Registration After May 1, 2018
Food Vendors - \$100.00	Food Vendors - \$150.00
Merchandise/Art Vendors - \$75.00	Merchandise/Art Vendors - \$125.00
For Profit Exhibitors - \$50.00	For Profit Exhibitors - \$75.00
Non-Profit Exhibitors – FREE	Non-Profit Exhibitors – FREE

Upon notification of participation/approval, please remit registration payments by Visa or MasterCard to the Black History Program office at 240-264-3415. Registration fees are non-refundable in the event of tardiness or no show.

Food Vendor Requirements	Merchandise/Art Vendor Requirements
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<p>An application and menu with pricing</p> <p>General Liability Insurance – no less than \$500,000.00</p> <p>All food vendors are required to provide their own flame retardant tent (proof of flame resistance required)</p> <p>Sale and Consumption of Alcohol is prohibited</p> <p>One Time Event Food Permit is required for the event (Prince George’s County Health Department) Please submit your application for a permit by May 21, 2017. Permits will be verified prior to confirmation of participation.</p> <p>Capable of providing own electricity and water</p> <p>A maximum of 2-3 vendors per food category will be accepted.</p>	<p>An application and work sample for committee review</p> <p>Capable of providing own tenting, electricity, etc.</p> <p>MNCPPC will provide a 6ft rectangle table and 2 chairs per art vendor.</p>
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live more, play more

The Department of Parks & Recreation encourages and supports the participation of individuals with disabilities. Please register a minimum of two weeks in advance of the program start date to request and receive a disability accommodation.